



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

August 28, 2025

Pre-Bid Conference Meeting Minutes
Subject: D3POC0236 On Call Traffic Control –
Federal Work
Division Three

A Mandatory Pre-Bid Conference was held for the D3POC0236 project on August 26, 2025/2pm, at the Division 3 Operations Building.

See Pre-Bid Roster for attendees.

The conference began at 2:00 pm. Introductions were made and the project was presented. It was noted that only contractors that are prequalified as a Bidder or POC Prime Contractor can submit a bid on the project. The proposal was reviewed in full highlighting contract times, multiple awards, work order assignments, bonding requirements, notes to contractor, etc. Changes to notes to contractor and SPs were discussed.

It was determined that an Addendum needed to be issued no later than Thursday, August 28th, 2025.

Meeting Concluded.

Cc: Trevor Carroll, PE
Michelle Howes, PE
Katie E. Hite, PE
Anthony Law
Battle Whitley, PE
Jessi Leonard, PE

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